RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_24_0903**
DATE	**03 September 2024, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Committee Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Dan Tarasco-Fittock	Non-Domestic Suppliers	DTF	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Dave Wright	MEMs	DW	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Faye Brooks	Citizens Advice	FB	Committee Member
Jonathan Coe	Ofgem	JC	Committee Member
Sarah Jones	Retail Energy Code Company	SJ	Subject Matter Expert
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Paul Witton-Dauris	Code Manager	PWD	Head of Change
Harriet Truss	Code Manager	HT	Change Analyst
Caroline Freimuller	Code Manager	CF	Change Analyst
Gemma Dixon	Code Manager	GD	Change Analyst
Holly Law	Code Manager	HL	Change Analyst
Caroline Milner	Code Manager	CM	Technical Analyst
Bradley Mercer	Code Manager	BM	Secretary

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). BM advised that apologies had been received from Lynne Fallon (Committee Member) and Alex Travell (Committee Member).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised. BM advised that there were currently no open actions on the Actions Log.

3 APPROVAL OF THE PREVIOUS MINUTES

The Chair invited Members to provide comments on the draft minutes of the meeting held on 20 August 2024. The were no questions or comments and the minutes were approved as an accurate reflection of the meeting.

4 R0201 – ERDS CSS DISCREPANCIES

As the Lead Analyst for R0201, GD provided Members with an overview of the Proposal Plan.

GD informed Members that R0201 was seeking to create a new tool to allow for the manual correction of data discrepancies in the Electricity Retail Data Service (ERDS) and Central Switching Service (CSS) systems, post Market Wide Half Hourly Settlement (MHHS) implementation.

GD advised that the MHHS design would not allow for retrospective amendments of Supplier Registration. GD highlighted that this would prevent Suppliers from appointing agents which would lead to Settlement errors under the Balancing and Settlement Code (BSC).

GD advised that a CR045 had been raised by the MHHS Programme to introduce a tool to allow DNOs to retrospectively correct discrepancies under the MHHS Design. However, the change was rejected by the MHHS Programme as it could not be implemented ahead of M10. GD confirmed that the change had been passed across to Code bodies to progress. GD provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**01-Aug-24**	**31-Oct-24**
	Solution Development	Aug	Aug
	Impact Assessment	September	October
	Solution Refinement	October	October
Change Proposal		**25-Oct-24**	**25-Oct-24**
	Business Case Assessment	October	October
	Update Responsible Committee	November	November
	Consultation	November	November
	Final Determination	November	December
Voting		**17-Dec-24**	**17-Dec-24**

DW asked if the change would take in to account the potential for Imports and Exports. SJ advised that there would not be an impact on Import, Export or Related Metering Points and the tool will be the equivalent of what the current tool does. DW advised that post MHHS implementation Suppliers could appoint to Import or Export and there could potentially be an issue. SJ agreed to include a question around this on the Impact Assessment questionnaire.

PG advised that the solution assumed that the switching data was correct and the DNO data was incorrect and asked if there had been any consideration of if this was the other way round. SJ confirmed that the solution had been based on the concept that the CSS was the master of the Registration Data, and it would always be accepted that CSS was the correct data.

GD informed Members that the Code Manager was proposing that the RECCP was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for R0201 – *ERDS CSS Discrepancies*.

5 R0202 – PARC UPDATES (MHHS)

As the Lead Analyst for R0202, HL provided Members with an overview of the Proposal Plan.

HL informed Members that R0202 was seeking to update the Performance Assurance Reporting Catalogue (PARC) to capture data items required to continue to appropriately monitor Retail Risks under MHHS industry arrangements. HL confirmed that some housekeeping changes, for the PARC, have also been included in this change. HL provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Change Proposal		**08-Aug-24**	**19-Nov-24**
	Initial Assessment	August	August
	Impact Assessment	September	September
	Solution Refinement	September	September
	Business Case Assessment	October	October
	Consultation	October	November
	Final Determination	November	November
Voting		**26-Nov-24**	**26-Nov-24**
	Appeal window	27-Nov-24	11-Dec-24

There were not questions or comments from Members and HL advised that the Code Manager was proposing that the REC Performance Assurance Board (RECPAB) was the Responsible Committee for the change. The Chair advised Members that they would be voting to approve or reject the Proposal Plan. RECCP noted the contents of the Proposal Plan and:

- **AGREED** unanimously to approve the Proposal Plan for R0202 – *PARC Updates (MHHS*).

6 MHHS CODE DRAFTING UPDATE & OVERVIEW

HT provided Members with an update on the MHHS Code drafting and provided an overview of the areas of the REC which were subject to change through the Significant Code Review (SCR).

DW noted that changes were planned to the Consolidated Metering Code of Practice (CoMCoP) and asked what the scale of the changes would be as the document was currently being reviewed and rewritten by the Code Manager and industry parties. HT confirmed that the SCR changes required to the CoMCoP were being considered by the Lead Analyst of the CoMCoP

review and had been taken into account during the drafting. CF advised that changes would only need to be made to two clauses of the CoMCoP.

There were no further questions or comments from Members.

7 CHANGE PROPOSAL TRACKER

7.1 C3-0091 - CHANGES TO METERING EXPERT PANEL TERMS OF REFERENCE TO SUPPORT ALTERNATE R0170 SOLUTION

CF advised that following receipt of the draft legal text approved by Change Panel, the Code Manager ran a 10-working day consultation to receive comments from industry. One DNO raised a valid concern that the current MEP ToRs state that the Network Operator representatives are made of 2 members nominated by DNOs and Gas Transporters, meaning it is possible to have 2 Gas Transporter and 0 DNO representatives. The current wording of the draft legal text means it would then be possible for changes to the Secure Terminations Issues Reporting Guidance (STIRG) to be approved without a DNO vote.

CF informed Members that the Code Manager had decided to not implement C3-0091 in its current form, while we review this with Legal (with a view to potentially amending the composition of MEP to make it mandatory to have 1 Gas Transporter and 1 DNO representative). However, the Code Manager planned to leave this on hold pending the outcome of R0170.

7.2 R0206 – CROSS CODE CHANGE TO ALLIGN WITH BSC CP1598

CF advised that R0206 would need to be expedited to be implemented in November 2024 Release, to align with BSC CP1598. CF confirmed that the Code Manager would be asking for the Proposal Plan to be approved ex-committee.

7.3 R0163 – THEFT DETECTION INCENTIVE SYSTEM (TDIS) REPORTING PERIODS

HT advised that a re-baseline request had been circulated to the Change Panel for decision. Due to the timescales associated with I0173 – *Improvements to the TDIS*, the Theft Issues Group required additional time to understand the benefits of R0163 in light of other proposed changes to the TDIS.

7.4 R0182 - LEVELISATION RECONCILIATION ELECTRICITY SINGLE-RATE/MULTI-REGISTER SPLIT

HT advised that following closure of the REC Party Impact Assessment on 09 August 2024, the Code Manager has published a 15WD Consultation, and companion Change Report, on 30 August 2024. As this Change was raised with a fully formed solution, the Code Manager has proceeded directly to Consultation, as per the Change Proposal Plan. HT confirmed that the

Code Manager would keep Change Panel, as the Responsible Committee, abreast of any major updates, ahead of the planned final determination on 15 October 2024.

8 AOB

The Chair invited attendees to provide AOB, there was no AOB, and the meeting was closed.